

Washtenaw Community College Comprehensive Report

HSW 229 Human Services Success Skills Effective Term: Spring/Summer 2021

Course Cover

Division: Humanities, Social and Behavioral Sciences

Department: Behavioral Sciences

Discipline: Human Services Worker

Course Number: 229

Org Number: 11200

Full Course Title: Human Services Success Skills

Transcript Title: Human Services Success Skills

Is Consultation with other department(s) required: No

Publish in the Following: College Catalog , Time Schedule , Web Page

Reason for Submission: Three Year Review / Assessment Report

Change Information:

Outcomes/Assessment

Rationale: Based on assessment data, it is believed that outcomes 2 and 4 need to be updated with more realistic success criteria.

Proposed Start Semester: Winter 2021

Course Description: In this course, students review and evaluate necessary skills that will be utilized in human services employment settings. Topics covered will include ethics, data collection, professional behavior, documentation, employment opportunities and several other areas of professional concern.

Course Credit Hours

Variable hours: No

Credits: 1

Lecture Hours: Instructor: 15 Student: 15

Lab: Instructor: 0 Student: 0

Clinical: Instructor: 0 Student: 0

Total Contact Hours: Instructor: 15 Student: 15

Repeatable for Credit: NO

Grading Methods: Letter Grades

Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing

College-level Reading & Writing

College-Level Math

No Level Required

Requisites

Prerequisite

HSW 100 minimum grade "C"

and

Prerequisite

HSW 200 minimum grade "C"; may enroll concurrently

and

Prerequisite

SOC 220 minimum grade "C"; may enroll concurrently
or

Prerequisite

HSW 220 minimum grade "C"; may enroll concurrently

General Education**Request Course Transfer**

Proposed For:

Student Learning Outcomes

1. Identify and describe educational options and employment opportunities in the Human Services field.

Assessment 1

Assessment Tool: Writing assignment

Assessment Date: Spring/Summer 2023

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Rubric

Standard of success to be used for this assessment: 80% of students must score 70% or higher on the assessment.

Who will score and analyze the data: Departmental faculty

2. Apply knowledge of laws and ethics of Social Work and related fields to real-life scenarios.

Assessment 1

Assessment Tool: Vignettes

Assessment Date: Spring/Summer 2023

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Answer key

Standard of success to be used for this assessment: 80% of students shall score a 70% or higher on the evaluation.

Who will score and analyze the data: Department faculty

3. Describe and demonstrate professional behaviors and expectations, including awareness of diversity, work ethics, science informed decisions and professional decorum.

Assessment 1

Assessment Tool: Mock job interview

Assessment Date: Spring/Summer 2023

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Departmentally-developed rubric.

Standard of success to be used for this assessment: 80% of students must score 70% or better.

Who will score and analyze the data: Mock Interviewer will rate students on a rubric.

Departmental faculty will analyze the data.

Course Objectives

1. Apply ethical standards to real-world scenarios.
2. Apply mental health laws to real-world scenarios.
3. Demonstrate appropriate behaviors for interacting with coworkers and employers.
4. Present a completed resume.

5. Identify steps for completing the next phase of education and/or career.
6. Identify and describe different career options in the various helping fields.
7. Demonstrate awareness of cultural differences in the workplace, educational sector, and community at large.
8. Describe the process of data collection and its real-world implications.
9. Demonstrate the ability to document case notes.

New Resources for Course

Course Textbooks/Resources

Textbooks
Manuals
Periodicals
Software

Equipment/Facilities

Level III classroom

<u>Reviewer</u>	<u>Action</u>	<u>Date</u>
Faculty Preparer: <i>Kristy Norris</i>	<i>Faculty Preparer</i>	<i>Oct 21, 2020</i>
Department Chair/Area Director: <i>Starr Burke</i>	<i>Recommend Approval</i>	<i>Oct 23, 2020</i>
Dean: <i>Scott Britten</i>	<i>Recommend Approval</i>	<i>Nov 02, 2020</i>
Curriculum Committee Chair: <i>Lisa Veasey</i>	<i>Recommend Approval</i>	<i>Jan 21, 2021</i>
Assessment Committee Chair: <i>Shawn Deron</i>	<i>Recommend Approval</i>	<i>Jan 27, 2021</i>
Vice President for Instruction: <i>Kimberly Hurns</i>	<i>Approve</i>	<i>Jan 30, 2021</i>