**Washtenaw Community College**

**Joint Curriculum and Assessment Committee Minutes**

**Monday, July 22, 2019; 12:30 pm – 2:00 pm; TI 246**

Curriculum Members: Lisa Veasey (Chair), Jennifer Baker, Marvin Boluyt, Joy Garrett, Kim Jones (absent), Rob Lowing, Kiela Samuels

Assessment Members: Shawn Deron (Chair), Jim Egan, Joy Garrett, Patricia Hill, Brandon Tucker (absent), Jason Withrow, Tom Zimmerman (absent)

Guests: Dale Petty, Lisa Nelson, Sera Bird

## Minutes from the 6/26/19 meeting were approved with the proviso that the Basic Skills discussion be included.

## Review agenda – Move ELE 211 3YR and CAR to discuss with Dale Petty.

## Announcements

1. According to feedback from faculty in the work session today, it would be helpful to hold an additional drop-in work session and C&A Committee meeting.

## Discussion

1. Limited Review – Both
2. ELE 211 Basic Electronics (3YR) – recommended approval with suggested changes to description and objectives
3. ART 112 Basic Design I (3YR) – recommended approval with suggested changes to outcome #4 and a proviso that the description is changed
4. AST 111 General Astronomy (3YR) – recommended approval with suggested changes to description and standard of success
5. ASV 133 Automotive Fuel (3YR) – recommended approval with suggested changes to description and a proviso that the Curriculum Committee Chair address the concern that the preparer is not a full-time faculty member
6. ASV 134 Automotive Transmissions (3YR) – recommended approval with suggestions to assessment tools an objective #2
7. ASV 255 Brakes (3YR) – recommended approval with suggested changes to the description, objective, assessment plan and a proviso that the Curriculum Committee Chair address the concern that the preparer is not a full-time faculty member
8. ASV 257 Heating and Air Conditioning Systems (3YR) – recommended approval with suggested changes to the description, assessment plans, objectives and a proviso that the Curriculum Committee Chair address the concern that the preparer is not a full-time faculty member
9. BIO 147 Hospital Microbiology (3YR) – recommended approval with suggested changes to description and assessment plan
10. BMG 155 Business on the Internet (3YR) – recommended approval with suggested changes to the description
11. CEM 211 Organic Chemistry I (3YR) – recommended approval with question regarding outcome #4
12. Full Review – Assessment
	1. ELE 211 Basic Electronics (CAR) – great report, good discussion of strengths and areas for improvement, great intended changes

**Adjournment**